



SPRING FIELD PUBLIC SCHOOL

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CORRESPONDENT / PRINCIPAL / H.M

PARENTS TEACHERS ASSOCIATION

Overview

Parent Teacher Association Committee has been constituted to maintain the communication between parents, teachers and the students. This committee coordinates between internal assessment committee, attendance committee and mentorship committee to keep a tract of the students' performance and convey/communicate to their parents.

1. The committee shall be responsible to inform about the students' performance to their parents.
2. The committee shall be responsible to collect the data regarding internal assessment marks and attendance.
3. The committee authorizes to decide the date of the parent teacher meeting to be held. Two meetings are held one after first internal assessment and the other before preliminary examinations.
4. Letters/Mails shall be sent to individual parents' mentioning about the internal assessment marks and attendance one month prior to the date of parent teacher meeting.
5. In case of any issues the committee guides the parent and the student to their respective subject teacher/the mentor for their better performance.
6. In case of any suggestions given by the parents the committee shall discuss with the higher authorities to be implemented

Frequency of the meeting: Twice a year/ academic year

📍 Attur Main Road, Veppanthattai PO & TK, Perambalur DT - 621 116.



PTA executive committee is a committee of parents and teachers who together for the welfare of the students, parents and teachers.

S. NO	Name of the Members	Description	Designation
1	Mr. Murugesan	Parent	President
2	D. Sahaya Kala	Principal	Secretary
3	Mr. Rajangam	Parent	Vice –President
4	Mrs. Kalpana	Teacher	Joint Secretary
5	Mr. Senthil Kumar	Teacher	Executive Member
6	Mrs. Padmavathi	Teacher	Executive Member
7	Mrs. Saranya	Teacher	Executive Member
8	Mrs. Mehabooba	Teacher	Executive Member
9	Mrs. Anisha	Teacher	Executive Member
10	Mrs. Ramya	Teacher	Executive Member
11	Mr. Maheshwaran	Parent	Executive Member
12	Mr. Kasturi	Parent	Executive Member
13	Mr. Chinnathurai	Parent	Executive Member
14	Mrs. Laxmi	Parent	Executive Member
15	Mrs. Vinitha	Teacher	Executive Member
			General Body

D. Sahaya Kala

PRINCIPAL
SPRING FIELD PUBLIC SCHOOL,
VEPPANTHATHI,
PERAMBALUR.



Minutes of PTA Meeting held on 18.07.2025

The meeting of Parent- Teacher Association (PTA) for the academic year 2025-26 was held on 18.07.2025 at 01.00 pm in Room No.14.

Agenda 1 – Introduction of the Principal: Smt.D.Sahaya Kala , Secretary, PTA introduced and commenced with a welcome note.

Agenda 2 – Academic Performance & Improvement Plan: The Principal extended a warm welcome to the members of PTA and gave a brief account of the : (a) Academic achievements of the school. (b) National Education Policy – 2020 and NCF. The initiatives (c) Based on NEP & NCF, proposed initiatives were shared:- Tinkering Lab, Career Counselling Programmes.

Agenda 3 – Sports & Co- Curricular Activities Plan : Parents were informed about Sports Activities offered by SFPS.

1) Sports offered by academics are: Badminton , Tennis, Throw Ball, Volley Ball and Cricket, Basketball , Martial Arts & Squash. To enhance the quality and accessibility of sports opportunities, a proposal to increase sports hour per week was forth.

Agenda 4 - Process of Constitution of the School Level Fee Committee (SLFC): The PTA members were informed about the purpose of forming the SLFC, procedure and composition of SLFC and the proposed timeline for the same in the ongoing academic year.

Agenda 5 – Any other points: Parents suggested the following in the Open House Session:

(a) Children need to be prepared for competitive exams at higher levels or integrated system of collaboration with coaching centres for competitive exams at higher levels or integrated system of collaboration with coaching centres for competitive examinations to be introduced. Students need to be encouraged to cross question Secretary Meditation and de-stressing sessions to be arranged. Bag weight in the primary wing must be reduced. Principal Feed backs must be taken from students.

(b) A few parents appreciated the work done by the school teachers and the value system of the school. Students must be encouraged for developing the habit of reading newspapers, current affairs and attending and expressing themselves in assemblies to improve Spoken English

All members were informed that appropriate plan and action would be taken to address issues. Fees and lights in a few classrooms to be checked. The meeting with thanks to the at 08.30 pm.

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1	Mr. Murugesan	Parent	President	Muz
2	D. Sahaya Kala	Principal	Secretary	S
3	Mr. Rajangam	Parent	Vice -President	Rm
4	Mrs. Kalpana	Teacher	Joint Secretary	kr
5	Mr. Senthil Kumar	Teacher	Executive Member	Senthil
6	Mrs. Padmavathi	Teacher	Executive Member	P
7	Mrs. Saranya	Teacher	Executive Member	S
8	Mrs. Mehabooba	Teacher	Executive Member	Mehabooba
9	Mrs. Anisha	Teacher	Executive Member	Anisha
10	Mrs. Ramya	Teacher	Executive Member	Ramya
11	Mr. Maheshwaran	Parent	Executive Member	Mahesh
12	Mr. Kasturi	Parent	Executive Member	Kasturi
13	Mr. Chinnathurai	Parent	Executive Member	Chinnathurai
14	Mrs. Laxmi	Parent	Executive Member	Laxmi
15	Mrs. Vinitha	Teacher	General Body	Vinitha

D. Sahaya Kala

PRINCIPAL
SPRINGFIELD PUBLIC SCHOOL,
VEDANTHATTAI,
K. RAMANATHUR.

Minutes of PTA Meeting held on 08.11.2025

A PTA meeting of First Term was scheduled to conduct today 08/11/2025 in the school campus. All the faculties were requested to join on time.

Agenda:

1.Attendance

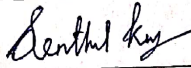
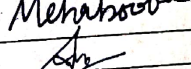
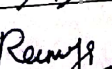
2.Internal Marks

3.Term 1 marks

The meeting started at 01.00 pm. Students and parents attended the meeting. All the parents were called individually and informed the marks and attendance of the students.

The parents were informed about the academic status of the students and need of special attention in their studies from home. All are directed to prepare a home time table to study and parents are requested to monitor them. The students and parents were asked about any other difficulties they were facing during the classes. They were directed to contact teachers at needs. A/Qs these students were not regularly attending the classes it is decided to report the matter to principal. The meeting ended at 03.00 pm.

The members present in the meeting were:

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1	Mr. Murugesan	Parent	President	
2	D. Sahaya Kala	Principal	Secretary	
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